

Assistant Commissioner

How to apply and the assessment process



To be eligible to apply you must have strategic management level experience (in a fire service context) and strategic operational command level experience. This would normally involve being an area manager/deputy assistant commissioner (or equivalent).

Your application should include:

1. **Your CV**

Please include your current or most recent salary, and the name and contact details of two referees, one of whom must be your current or most recent employer

2. **Your supporting statement** outlining how you meet the following role map units:

- EFSM1 Provide strategic advice and support to resolve operational incidents
- EFSM4 Plan organisational strategy to meet agreed aims and objectives
- EFSM 5 Plan implementation of organisational strategy to meet objectives
- EFSM 7 Evaluate organisational performance against agreed measures
- EFSM14 Manage the performance of teams and individuals to achieve objectives

3. **Your completed monitoring form**

We would be grateful if you could complete the monitoring data form and return this to us with your CV to enable us to monitor our recruitment process. Please note the equalities monitoring form will be separated from your CV on receipt of your application. The information is used for monitoring purposes only and is not used to assess your application at any stage. The information is recorded on a computerised database to allow statistical monitoring to be performed. All information is held in the strictest confidence.

Applications should be made by e-mail by **midday on Friday 09 May 2014** to recruitment@london-fire.gov.uk

It is our aim to advise applicants if they have been shortlisted by 03 June 2014. Shortlisted candidates will be required to undertake the following:

- Psychometric tests (numerical and verbal reasoning) week commencing 16 June 2014
- Incident Command Exercise – week commencing 16 June 2014
- Member level interview: 04 – 15 July 2014

If shortlisted, unfortunately we are unlikely to be able to offer you an alternative incident command assessment date to the one you will be given. You will be notified of the date for the Member level interviews as soon as practicable, and again it is unlikely we will be able to offer you an alternative date.

For any queries please contact the recruitment team by telephone 020 8555 1200 extension 30455 or recruitment@london-fire.gov.uk

Please note: E-mails can be filtered unknowingly by anti-spam programmes. It is candidates' responsibility to ensure applications have been received by the recruitment team by the deadline.