



City of Stuart

121 SW Flagler Avenue * Stuart * Florida 34994-2139

Human Resources Department

www.cityofstuart.us

JOB POSTING - UPDATED

Firefighter/Paramedic

The City of Stuart is now accepting applications for an eligibility list for the position of Firefighter/Paramedic (only) until the deadline of **Friday, October 24, 2014 at 1600 hours**. Interested candidates MUST first pass a Written Examination and Treasure Coast Candidate Physical Agility Test (TC-CPAT) administered by Indian River State College (IRSC) **prior** to submitting an application for employment. Please contact IRSC through their website www.tcpublicsafetytraining.com, and click on “pre-employment testing” under the Fire Academy logo at the upper right for details on testing procedures, test location, and fees. All arrangements for the TC-CPAT and Written Exam must be coordinated through IRSC directly.

AFTER passing the written examination and TC-CPAT through IRSC, applicants may submit a completed City of Stuart application for employment, which can be obtained through the City’s website (www.cityofstuart.us). Unfortunately, due to volume, telephone calls regarding this application process will **not** be accepted.

Applications must be **postmarked** or **hand-delivered** to the City’s Human Resources Department located at 121 SW Flagler Avenue, Stuart, FL 34994 between the hours of 0830 and 1600 by the aforementioned deadline. Faxed documents will **not** be accepted. The City of Stuart Fire Rescue Department does **not** distribute or receive applications for employment.

A completed application **must** include the following:

- Completed and signed City of Stuart application for employment
- IRSC proof of passing TC-CPAT (within the prior 6 months) – *no equivalencies accepted*
- IRSC proof of passing Written Examination (within the prior 6 months) – *only the most recent score is accepted*
- Valid Florida Firefighter Certificate of Compliance
- Valid Florida Paramedic Certificate
- Emergency Vehicle Operators Course (EVOC) Certificate
- Valid Florida Class E Driver’s License
- Current CPR card (Healthcare provider or equivalent)
- Current ACLS (if applicable)
- High School Diploma or GED
- All college diplomas/degrees (if applicable)
- Military DD214 (if applicable), or other acceptable documents

Incomplete application packets will not be accepted.

The City of Stuart is a tobacco-free workplace. All applicants must attest that they have not used tobacco products for the preceding 3-month period from the date of application. Candidates chosen for positions within the City of Stuart must undergo pre-employment screening to include verification of their non-use of tobacco products in order to be considered for employment.

In accordance with Section 51.55 Federal Revenue Sharing Handicapped Discrimination Regulations, please be advised that the City of Stuart does not discriminate in its employment of the disabled. The City does not discriminate in hiring due to race, color, sex, creed, national origin, marital status, age, political affiliation, religion or disability.



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Firefighter/Paramedic

Important: Offers of employment to Firefighter/Paramedics are contingent upon the candidate's acceptance of the following requirements: 1) successfully complete the City of Stuart Fire Rescue's Protocol testing process; 2) successfully complete the City of Stuart Fire Rescue's Paramedic Apprenticeship Program and be released by the City of Stuart Fire Rescue's Medical Director; 3) maintain the Florida Paramedic Certification as a condition of employment; 4) function as a Paramedic when required by the Department; and 5) complete items 1 and 2 above within three (3) years from date of hire. FireMedics are initially hired as Firefighter EMTs until final check-off is achieved, at which time a title and rate change are initiated.

Characteristics of the Class:

Under supervision of the Lieutenant, Battalion Chief and subordinate to the Fire Chief, Battalion Chief and Lieutenant, renders basic and advanced life support care to the sick and injured, rescues persons and property from danger, performs fire suppression activities, applies emergency rescue techniques, provides public education, and prevention duties. While emergency responses constitute the primary focus of a Fire Medic's responsibility, considerable time is spent in study, training, inspecting and maintaining equipment and apparatus. Duties involve an element of personal danger and incumbents must be capable of functioning as an integral part of a work unit in order to ensure the safe and efficient performance of duties. Work is performed in accordance with the rules, regulations, procedures and other such authorities, which are applicable to the position. Work is reviewed through observation, verbally or through written reports for adherence to established policies and procedures. While engaged in the provision of emergency medical treatment, the Firemedic supervises on scene personnel solely for the purposes of assuring the provision of proper emergency medical treatment and care of patients. May assume responsibilities of Lieutenant in an acting assignment provided incumbent has met all promotional eligibility requirements for that position.

Training and Experience Requirements:

High school diploma or GED required; must have a State of Florida certification as a Firefighter and Paramedic, must have and maintain a current Healthcare Provider or equivalent CPR certificate and Advanced Cardiac Life Support provider (ACLS) certificate.

Must have a valid State of Florida Class "E" Drivers License and certificate of completion of an approved Emergency Vehicle Operators Course (EVOC).

Physical and Environmental Requirements:

Task involves the regular, and at times sustained performance of heavier physical tasks such as walking over rough or uneven surfaces, bending, stooping, kneeling, pushing, pulling, reaching, continuous operation of hand and power tools and the full range of shop equipment to very exacting tolerances, calling for full coordination of sensory and manipulative ability in order to achieve full production to acceptable standards. Task may involve occasional heavy lifting (100 pounds) or moving, but the emphasis is placed upon coordination and manipulation skills. Must meet Department Fitness requirements as indicated in the Fire Department Rules and Regulations. Ability to endure sustained acts of physical exhaustion and periods of duty under unfavorable and life threatening situations.



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Firefighter/Paramedic Candidates

~ IMPORTANT ~

Your completed application **must** include legible copies of the following items. Carefully review your submission using this checklist, and initial next to each item that you have included with your application:

- Completed and signed City of Stuart application for employment
- IRSC proof of passing TC-CPAT (within the prior 6 months) – *only the most recent accepted; no equivalencies accepted*
- IRSC proof of passing Written Examination (within the prior 6 months) – *only the most recent score is accepted*
- Valid Florida Firefighter Certificate of Compliance
- Valid Florida Paramedic Certificate
- Emergency Vehicle Operators Course (EVOC) Certificate
- Valid Florida Class E Driver's License
- Current CPR card (Healthcare provider or equivalent)
- Current ACLS (if applicable)
- High School Diploma or GED
- All college diplomas/degrees (if applicable)
- Military DD214 (if applicable), or other acceptable documents

This checklist must be attached to your application submission.

Candidate's Name _____ Date _____

Please Print

Incomplete application packets will not be accepted.

Please Note: *Due to the volume of applications received, it is impossible for the City to receive or return telephone calls regarding this recruitment.*

Please refer to the instructions herein to apply.